# ARGONNE NATIONAL LABORATORY

#### INTRA-LABORATORY MEMO

June 08, 2001

TO:

**ANL Employees** 

FROM:

Rosalie L. Bottino

**Employment & Placement** 

**SUBJECT:** 

Weekly Job Announcements

Interested employees who wish to be considered for posted openings should:

 Submit a completed Transfer Application, Form HR-6, to Employment & Placement, Human Resources, Bldg. 201, within 5 workdays beginning with the date posted. Transfer Applications received after the deadline will be returned.

#### Applicants should know that:

- Regular employees must have worked in their current positions for a minimum of 6 months prior to submitting a transfer application.
- All Transfer Applications are forwarded to the hiring Division for consideration.
- Performance rating(s) and attendance records of those applicants scheduled for interview will be shared with the hiring Division.
- The Laboratory reserves the right to fill posted positions at a lower level. Individuals with all or most of the qualifications are invited to apply.

Individuals who are not at work during the entire posting period may contact Employment & Placement regarding their eligibility for further consideration.

Transfer Applications are available in Division/Department offices and from Employment & Placement, Human Resources, Bldg. 201. This form may also be completed on-line at http://www.hr.anl.gov/employment2.htm. The form may then be printed and forwarded to Employment & Placement via ANL mail or fax (2-9388).

# Weekly Job Announcements

Page 2

DIVISION	REQ. <u>NUMBER</u>	JOB TITLE	<u>GRADE</u>
BIO	301880	Assistant Scientific Programmer	703
CHM	301881	Executive Secretary	110
EA	301877	Social Scientist	707
* ECT-MIS	300039	Systems Analyst	704
ES	301867	Mechanical Engineer	706
IPD	301912	Senior Systems Administrator	604
MCS	301886	Assistant Computer Scientist	705
MCS	301887	Assistant Computer Scientist-Term	705
MCS	301888	Computer Scientist	708
MCS	301891	Sr. Scientific Programmer-Term	705
MCS	301904	Assistant Scientific Programmer-Term	703
MCS	301911	Assistant Scientific Programmer - Term	703
PFS-CU	301895	Janitor	Union

Date Posted: June 08, 2001

Submit a completed Transfer Application, Form HR-6, to Employment & Placement, Human Resources, Bldg. 201, within 5 workdays beginning with the date posted.

<sup>\*</sup> Reposted



Requisition Number: 301880

Date Posted: 06/08/2001

Position Title: Assis	stant Scientific Programmer	•	Division: BIO	
Occupational Discipline: Computer Science		Grade: <b>703</b>	FLSA Status: Exempt	
Bargaining Unit: Not Applicable		Salary Range: Min 3,208.00 Mid 4,411.00 Max 5,613.00		
Employment Category: Regular		Length of Appointment:		
Schedule / Shift:		Hours Per Week: 40		
Functional Site Location: AE		Offsite Location: N	/A	
Supervisory: No Status Review: No		Security Clearance	Security Clearance:	

#### **Basic Purpose**

Supports divisional computing activities and provides technical assistance to the scientific staff with emphasis on activities associated with the structural and functional genomics initiatives. Under general supervision, performs design, development, testing, documentation, and analysis of software operating system modules and software applications. Typical activities will include writing or modify code, completing programming, developing and executing testing and debugging routines, and documenting work and results. Acts as the back-up to the divisional network manager.

#### Knowledge, Skills and Experience

#### **Minimum Education / Experience Requirements:**

Bachelor's Degree and 0-1 year of experience/equivalent Associate's Degree and 9-10 years experience/equivalent

#### Additional Requirements:

The position requires good knowledge of UNIX (e.g., SGI, IRIX, Sun, Solaris, Linux) and window-based systems (Windows NT), network configuration and application software, and system administration tools (system and application software installation, user services, network security). Also required are good knowledge and skills in managing personal computers running windows 95, 98, and windows NT; good skills in oral and written communication, good interpersonal skills, and the ability to work with and instruct individuals with different working skills in computing. This level of knowledge and skills is typically met by a B.S. degree level of training in Computer Science and practical experience in the management of computer-related software.



Requisition Number: 301881 Date Posted: 06/08/2001

Position Title: Execu	utive Secretary		Division: CHM	
Occupational Discipline:		Grade: 110	FLSA Status: Non-Exempt	
Bargaining Unit: Not Applicable		Salary Range: Min 17.30 Mid 23.11 Max 28.90		
Employment Category: Regular		Length of Appointment:		
Schedule / Shift: 8:30	Schedule / Shift: 8:30 AM - 5:00 PM		Hours Per Week: 40	
Functional Site Location: AE		Offsite Location: N/A		
Supervisory: <b>No</b>	Status Review: No	Security Clearance:		

#### **Basic Purpose**

Provides comprehensive administrative and secretarial support and assistance of a confidential nature to the Chemistry Division Director and management staff. Manages correspondence and logistics and ensures a smooth transfer of information during the Director`s absence. Sets own priorities and meets deadlines with accuracy and efficiency. Position is required to exercise independent judgment and discretion.

#### Knowledge, Skills and Experience

#### **Minimum Education / Experience Requirements:**

Associate's Degree and 8-10 years of work experience or equivalent

#### Additional Requirements:

Considerable skills in secretarial science, office practices, equipment use including PC`s, word processing and spreadsheet applications and in record keeping. Considerable skill in handling multiple priorities within specific deadlines. Considerable oral and written communication skills and the ability to maintain or exchange confidential information as required. Considerable ability to develop reports, charts and spreadsheets of a complex and detailed nature; good knowledge of the technical terminology associated with Division work and basic accounting principles; good knowledge of Laboratory policies and procedures. These levels of knowledge and skill are typically attained through receipt of an Associate`s Degree and 7-9 years of progressively more responsible work.



Requisition Number: 301877
Date Posted: 06/08/2001

Position Title: Socia	l Scientist		Division: EA
Occupational Discipline: Other Specialties		Grade: 707 FLSA Status: Exempt	
Bargaining Unit: Not Applicable		Salary Range: Min 5,785.00 Mid 7,954.00 Max 10,296.00	
Employment Category: Regular		Length of Appointment:	
Schedule / Shift:		Hours Per Week: 40	
Functional Site Location: AE		Offsite Location: 11	
Supervisory: No Status Review: No		Security Clearance:	

#### **Basic Purpose**

Provide the requisite management, direction, and coordination of assigned projects to ensure that project objectives are met within budget and schedule. Provide information for incorporation into environmental assessments and other technical reports about interactions between human-environment systems. Provide statistical and spatial information and analyses related to social and economic patterns and their relationship to ecosystem function.

#### Knowledge, Skills and Experience

#### **Minimum Education / Experience Requirements:**

Ph.D. and 6-10 years experience/equivalent Master's Degree and 8-12 years of experience/equivalent Bachelor's Degree and 12+ years experience/equivalent

#### **Additional Requirements:**

Considerable knowledge in social impact analysis research techniques. Considerable knowledge of one or more of the following: sociology, public involvement and/or resource management decision-making. Good knowledge of the NEPA process and related government standards and regulations. Considerable skill in research techniques and statistical analysis. Considerable skill in writing and communicating orally in complex subjects. Considerable skill in analyzing complex issues. Considerable skill in maintaining professional working relationships with government sponsors and other members of the science and engineering community. Considerable skill in directing interdisciplinary investigations and in developing, planning, implementing, and monitoring complex projects.



Requisition Number: 300039 Date Posted: 07/21/2000

Re-Posted: 06/08/2001

Position Title: Systems Analyst			Division: ECT-MIS
Occupational Discipline: Applications Development		Grade: <b>704</b>	FLSA Status: Exempt
Bargaining Unit: Not Applicable		Salary Range: Min 3,731.00 Mid 5,130.00 Max 6,530.00	
Employment Category: Regular		Length of Appointment:	
Schedule / Shift: 8:30 AM to 5:00 PM		Hours Per Week: 40	
Functional Site Location: <b>AE</b>		Offsite Location: N/A	
Supervisory: No	Status Review: No	Security Clearance:	

#### **Basic Purpose**

To apply computer science to solving management problems, analyze requirements for management information, recommend and design the means for meeting those requirements, normally through a computer based system, either by revising existing systems or developing new ones. Works with users in defining detailed systems requirements and maintains integrated systems of moderate complexity, or several stand-alone systems. Normally work under the general guidance of immediate supervisor in meeting goals and setting priorities. Generally responsible for own work, but may direct the effort of a less experienced technical specialist in developing or maintaining an application.

#### Knowledge, Skills and Experience

#### Minimum Education / Experience Requirements:

Master's Degree and 0-2 years of experience/equivalent Bachelor's Degree and 2-5 years experience/equivalent

#### Additional Requirements:

Considerable knowledge of computer technology especially the computing environment at the Laboratory. Considerable knowledge of information systems design, programming on large and small scale computers, in a distributed computing environment. Considerable knowledge of relational database tools such as Sybase, Oracle, Oracle tools, and SQL tools. Ability to perform effectively in a service role and balance multiple work assignments to meet deadlines by appropriately organizing his/her available time. Very good oral and written communication skills as well as good interpersonal relationship skills. Ability to apply information technologies to solve moderately complex business problems.

PREFERRED EDUCATION/EXPERIENCE: This requisite level of knowledge and skill is typically achieved through a Bachelor's degree in computer science or equivalent and two to five years experience in developing and maintaining applications systems, with two or more years of recent experience in developing sizable multi-user business systems using relational database tools. A user-oriented outlook is important. Experience with UNIX operating systems and connectivity to heterogeneous LANs is highly desirable.



Requisition Number: 301867 Date Posted: 06/08/2001

Position Title: Mech	nanical Engineer		Division: ES
Occupational Discipline: Mechanical Engineering		Grade: 706 FLSA Status: Exempt	
Bargaining Unit: Not Applicable		Salary Range: Min 5,114.00 Mid 7,031.00 Max 8,949.00	
Employment Category: Temporary		Length of Appointment: 6 Months	
Schedule / Shift:		Hours Per Week: 20	
Functional Site Location: AE		Offsite Location: N/A	
Supervisory: No Status Review: No		Security Clearance	e:

May compete with an internal candidate.

#### **Basic Purpose**

To develop analytical methodologies and/or mathematical models of energy, conservation, and transportation technologies. To modify CFD codes for performing computational analysis and simulation of these types of systems on personal and manually massively parallel computer platforms. To analyze and/or simulate process and system performance.

#### Knowledge, Skills and Experience

#### **Minimum Education / Experience Requirements:**

Ph.D. and 2-5 years experience/equivalent Master's Degree and 4-7 years of experience/equivalent Bachelor's Degree and 9-11 years experience/equivalent

#### **Additional Requirements:**

Considerable knowledge of the principles of heat and mass transfer, fluid mechanics and chemically reacting mixtures. Considerable knowledge of the methods of mathematical analysis of these phenomena. Considerable skill in the development and use of computer codes for modeling these systems/processes on multiple computer platforms ranging from single processor to multiprocessor parallel computing environments. Considerable skill in written and oral communication. Considerable skill in preparation of technical reports, presentations, and publications. This level of experience is typically achieved through the attainment of a Ph.D. in mechanical engineering and the level of an M.S. degree in computer science with 2-5 years experience in the use of mathematical methods for anlayzing and modeling power systems and other reacting multiphase flow systems, supplemented by 2-5 years experience in computer systems analysis and design.



Requisition Number: 301912 Date Posted: 06/08/2001

Position Title: Senio	or Systems Administrator		Division: IPD	
Occupational Discipline:		Grade: <b>604</b>	FLSA Status: Exempt	
Bargaining Unit: Not Applicable		Salary Range: Min	Salary Range: Min 4,103.00 Mid 5,104.00 Max 6,154.00	
Employment Category: Regular		Length of Appointr	Length of Appointment:	
Schedule / Shift: 8:30 - 5:00		Hours Per Week: 4	Hours Per Week: 40	
Functional Site Locatio	n: <b>AE</b>	Offsite Location: N	/A	
Supervisory: No Status Review: No		Security Clearance	Security Clearance:	

#### **Basic Purpose**

Lead design, installation, upgrading, maintenance, and troubleshooting of microcomputer and local area network (LAN) systems throughout the Information and Publishing Division (IPD). These systems are integral to the creation of products and delivery of services by IPD to its customers.

### Knowledge, Skills and Experience

#### Minimum Education / Experience Requirements:

Bachelor's Degree or equivalent training and 3-5 years of directly related experience Certain professions may require a Graduate Degree and some directly related experience

#### Additional Requirements:

COMPREHENSIVE KNOWLEDGE: Microcomputer (PC-compatible DOS and Windows; Macintosh) systems architecture, systems software, performance, and features. Local area network (ethernet, TCP/IP, AppleTalk, LocalTalk) design, operation, performance, and features. CONSIDERABLE KNOWLEDGE: Microcomputer and LAN trouble-shooting and diagnostic techniques, common failure modes, and standard correction procedures. Design, operation, performance and features of microcomputer/LAN peripherals, such as printers, scanners, external storage devices, etc. COMPREHENSIVE SKILL: Analyzing and recommending cost-beneficial technological improvements to microcomputer/LAN systems. Configuring high-performance microcomputer/LAN systems for production environments. CONSIDERABLE SKILL: Diagnosing and repairing microcomputer/LAN/peripheral system faults. Working productively in high-pressure situations. Interpersonal dealings. Working independently. Time management. PREFERRED EDUCATION/EXPERIENCE: BS or equivalent in electronics or computer technology or related field, plus at least five years of relevant computer support experience coupled with formal vendor training.



Requisition Number: 301886

Date Posted: 06/08/2001

Position Title: Assis	tant Computer Scientist		Division: MCS
Occupational Discipline: Computer Science		Grade: <b>705</b>	FLSA Status: Exempt
Bargaining Unit: Not Applicable		Salary Range: Min 4,477.00 Mid 6,156.00 Max 7,834.00	
Employment Category: Regular		Length of Appointment:	
Schedule / Shift: 8:30 a.m 5:00 p.m.		Hours Per Week: 40	
Functional Site Location: AE		Offsite Location: N/A	
Supervisory: No	Status Review: Yes	Security Clearance:	

#### **Basic Purpose**

Performs basic research in mathematics and computer science, and participates in the conception and implementation of the division`s research programs. Builds computational tools and develops methods for the solution of computational science problems on distributed and scalable parallel computers.

#### Knowledge, Skills and Experience

#### Minimum Education / Experience Requirements:

Ph.D. and 0-1 year experience/equivalent Master's Degree and 2-3 years of experience/equivalent Bachelor's Degree and 6-8 years experience/equivalent

#### **Additional Requirements:**

Comprehensive knowledge of advanced scientific computing. Considerable experience in one or more of the following areas: distributed computing, numerical methods, parallel tools, scientific visualization, and/or collaborative tools. Considerable skill in the solution of computational science problems on distributed and scalable parallel computers. Considerable collaborative skills, including the ability to work well with other laboratories and universities. Good experience and skills in interdisciplinary research involving mathematicians, computer scientists, and discipline scientists. Considerable independent judgment, the ability to abstract from specific problems to general solutions. Good skills in the use of advanced graphics techniques to communicate the results of complex scientific simulations. Good ability to provide project leadership and generate outside funding for research. Good growth potential.



Requisition Number: 301887 Date Posted: 06/08/2001

Position Title: Assis	tant Computer Scientist-Tern	n	Division: MCS
Occupational Discipline: Computer Science		Grade: <b>705</b>	FLSA Status: Exempt
Bargaining Unit: Not Applicable		Salary Range: Min 4,477.00 Mid 6,156.00 Max 7,834.00	
Employment Category: <b>Temporary</b>		Length of Appointment: 1 year	
Schedule / Shift: 8:30 a.m 5:00 p.m.		Hours Per Week: 40	
Functional Site Location: AE		Offsite Location: N	I/A
Supervisory: No	Status Review: Yes	Security Clearance:	

#### **Basic Purpose**

Performs basic research in mathematics and computer science, and participates in the conception and implementation of the division`s research programs. Builds computational tools and develops methods for the solution of computational science problems on distributed and scalable parallel computers.

### Knowledge, Skills and Experience

#### **Minimum Education / Experience Requirements:**

Ph.D. and 0-1 year experience/equivalent Master's Degree and 2-3 years of experience/equivalent Bachelor's Degree and 6-8 years experience/equivalent

#### **Additional Requirements:**

Comprehensive knowledge of advanced scientific computing. Considerable experience in one or more of the following areas: distributed computing, numerical methods, parallel tools, scientific visualization, and/or collaborative tools. Considerable skill in the solution of computational science problems on distributed and scalable parallel computers. Considerable collaborative skills, including the ability to work well with other laboratories and universities. Good experience and skills in interdisciplinary research involving mathematicians, computer scientists, and discipline scientists. Considerable independent judgment, the ability to abstract from specific problems to general solutions. Good skills in the use of advanced graphics techniques to communicate the results of complex scientific simulations. Good ability to provide project leadership and generate outside funding for research. Good growth potential.



Requisition Number: 301888

Date Posted: 06/08/2001

Position Title: Comp	outer Scientist		Division: MCS	
Occupational Discipline: Computer Science		Grade: <b>708</b>	FLSA Status: Exempt	
Bargaining Unit: Not Applicable		Salary Range: Min 6,521.00 Mid 8,967.00 Max 11,608.00		
Employment Category: Regular		Length of Appointr	Length of Appointment:	
Schedule / Shift: 8:30 a.m 5:00 p.m.		Hours Per Week: 40		
Functional Site Location: <b>AE</b>		Offsite Location: N	I/A	
Supervisory: <b>No</b>	Status Review: No	Security Clearance:		

700 series positions may be posted at three consecutive levels. The level at which an applicant will be hired will

be dependent upon their qualifications and experience. This posting contains the typical degree level and years

of experience for the posted level (see the PD for Minimum Education/Experience Requirements) and for alternate levels under consideration, grades 707 and 706.

#### **Basic Purpose**

Performs basic research in mathematics and computer science, and participates in the conception and implementation of the division`s research programs. Builds computational tools and develops methods for the solution of computational science problems on distributed and scalable parallel computers.

#### Knowledge, Skills and Experience

#### **Minimum Education / Experience Requirements:**

Ph.D. and 10+ years experience/equivalent Master's Degree and 12+ years of experience/equivalent Bachelor's Degree and 15+ years experience/equivalent

**Requisition Number: 301888** 

Page 2

#### Additional Requirements:

Comprehensive knowledge of advanced scientific computing.

Considerable experience in one or more of the following areas: distributed computing, parallel tools, scientific visualization, and/or collaborative tools.

Comprehensive skill in the solution of computational science problems on distributed and parallel computers.

Comprehensive collaborative skills, including the ability to work well with scientists at other laboratories and universities.

Considerable experience and skills in interdisciplinary research involving mathematicians, computational scientists, computer scientists, and discipline scientists.

Considerable independent judgment, the ability to abstract from specific problems to general solutions.

Considerable ability to provide project leadership and generate outside funding for research.



Requisition Number: 301891 Date Posted: 06/08/2001

Position Title: Sr. Sc	cientific Programmer-Term		Division: MCS
Occupational Discipline: Computer Science		Grade: <b>705</b>	FLSA Status: Exempt
Bargaining Unit: Not Applicable		Salary Range: Min 4,477.00 Mid 6,156.00 Max 7,834.00	
Employment Category: Temporary		Length of Appointment: 1 year	
Schedule / Shift: 8:30 a.m 5:00 p.m.		Hours Per Week: 40	
Functional Site Location: AE		Offsite Location: N	I/A
Supervisory: No Status Review: No		Security Clearance	e:

700 series positions may be posted at three consecutive levels. The level at which an applicant is hired will

be dependent upon their qualifications and experience for the posted level(see minimum education/experience requirements). Alternate levels under consideration require the following: 704 MS Degree and 0-2 years of experience or equivalent, BS Degree and 2-5 years of experience or equivalent: 703 BS Degree and 0-1 years of experience or equivalent.

#### **Basic Purpose**

Builds computational tools and develops methods for the solution of computational science problems on parallel and distributed computers. Works as a member of a team under the supervision of sr. technical staff, as appropriate.

#### Knowledge, Skills and Experience

#### Minimum Education / Experience Requirements:

Ph.D. and 0-1 year experience/equivalent Master's Degree and 2-3 years of experience/equivalent Bachelor's Degree and 6-8 years experience/equivalent

#### **Additional Requirements:**

Considerable knowledge of numerical methods and parallel and software development. Considerable ability to create, maintain, and support high-quality software. Considerable skill in the solution of computational science problems on parallel and distributed computers. Good knowledge and experience with a wide variety of parallel, workstation, and PC architectures and tools. Good experience and skills in interdisciplinary research involving mathematicians, computer scientists, and discipline scientists. Some collaborative skills, including the ability to work well with other divisions, laboratories, and universities.



Requisition Number: 301904 Date Posted: 06/08/2001

Position Title: Assis	stant Scientific Programmer-T	erm	Division: MCS
Occupational Discipline: Computer Science		Grade: 703 FLSA Status: Exempt	
Bargaining Unit: Not Applicable		Salary Range: Min 3,208.00 Mid 4,411.00 Max 5,613.00	
Employment Category: Temporary		Length of Appointment: 1 year	
Schedule / Shift:		Hours Per Week: 40	
Functional Site Location: <b>AE</b>		Offsite Location: N/A	
Supervisory: No Status Review: No		Security Clearance:	

#### **Basic Purpose**

Assists in building collaborative and visualization tools and in the development of methods for the solution of computational science problems on parallel and distributed computers. Works as a member of a team under the supervision of sr. technical staff, as appropriate.

#### Knowledge, Skills and Experience

#### **Minimum Education / Experience Requirements:**

Bachelor's Degree and 0-1 year of experience/equivalent Associate's Degree and 9-10 years experience/equivalent

#### **Additional Requirements:**

Good knowledge in one or more of the following areas: C, C++, and/or Java programming, Unix and/or NT, parallel tools, scientific visualization, collaborative tools, and/or distributed computing. Ability to create, maintain, and support high-quality software. Knowledge and experience with a wide variety of parallel, workstation, and PC architectures and tools. Good experience and skills in interdisciplinary research involving mathematicians, computer scientists, and discipline scientists. Some skill in the use of advanced graphics techniques to communicate the results of complex scientific simulations. Good collaborative skills, including the ability to work well with other divisions, laboratories, and universities.



Requisition Number: 301911 Date Posted: 06/08/2001

Position Title: Assistant Scientific Programmer - Term **Division: MCS** Grade: 703 Occupational Discipline: Computer Science FLSA Status: Exempt Bargaining Unit: Not Applicable Salary Range: Min 3,208.00 Mid 4,411.00 Max 5,613.00 Employment Category: Temporary Length of Appointment: 1 year Schedule / Shift: Hours Per Week: 40 Functional Site Location: AE Offsite Location: N/A Security Clearance: Status Review: No Supervisory: No

#### **Basic Purpose**

Assists in building computational tools and developing methods for the solution of computational science problems on parallel and distributed computers. Works as a member of a team under the supervision of sr. technical staff, as appropriate.

#### Knowledge, Skills and Experience

#### Minimum Education / Experience Requirements:

Bachelor's Degree and 0-1 year of experience/equivalent Associate's Degree and 9-10 years experience/equivalent

#### Additional Requirements:

Good knowledge in one or more of the following areas: C/C++ programming under Unix and/or NT, parallel tools, scientific visualization, collaborative tools, and/or distributed computing. Good ability to create, maintain, and support high-quality software. Good knowledge and experience with a wide variety of parallel, workstation, and PC architectures and tools. Some skill in the solution of computational science problems on parallel and distributed computers. Some experience and skills in interdisciplinary research involving mathematicians, computer scientists, and discipline scientists. Some collaborative skills, including the ability to work well with other divisions, laboratories, and universities.



Requisition Number: 301895 Date Posted: 06/08/2001

Position Title: Janitor **Division: PFS-CU** Occupational Discipline: Grade: Union FLSA Status: Non-Exempt Bargaining Unit: SEIU - Local 73 Salary Range: Min 9.31 Mid Max Length of Appointment: Employment Category: Regular Hours Per Week: 40 Schedule / Shift: As Assigned Functional Site Location: AE Offsite Location: N/A Security Clearance: Supervisory: No Status Review: No

#### **Basic Purpose**

Under the supervision of the Custodial Foreman, sweeps, dustmops, mops, scrubs, strips, seals, waxes and buffs floors. Picks up and disposes of waste paper and trash and removes trash. Spot-washes walls and washes and sanitizes washroom facilities and refills washroom dispensers. Washes and cleans windows, sills, glass partitions, mirrors, lighting fixtures, ashtrays and push-plates, bottoms of doors and stairways. May operate and clean industrial types of mechanical equipment such as scrubbing machines, buffers, polishers and pick up machines. Services bottled water stands. Cleans and washes the canteen and lunchrooms and their furniture. Moves and replaces original furniture and other objects as required for the cleaning of all rooms. Changes light bulbs and works from ladders as necessary to clean. Sweeps and shovels dirt and snow from building steps, platforms and sidewalks. Performs miscellaneous related duties as assigned.

#### Knowledge, Skills and Experience

#### Minimum Education / Experience Requirements:

#### **Additional Requirements:**

A good demonstrated work record. Complies with all Laboratory and Division ESH policies, work rules, and safe work practices.

## Weekly Job Announcements

Date Posted: June 08, 2001

# **SUMMARY OF SEIU POSITIONS FILLED**

REQ. EFFECTIVE

DIV NUMBER JOB TITLE FILLED BY DATE

PFS 301757 Janitor Dolgner, Harold E. 06/06/2001